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MEMORANDUM TO : Directors of Education
Secretary-Treasurers of School Authorities
Principals of Secondary Schools
Principals of Provincial and Demonstration Schools

FROM : George Zegarac
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DATE : January 11, 2008

SUBJECT : **SCWI Dual Credit Program Application Process (2008-09)**

The School College Work Initiative (SCWI) Request For Proposals 2008-09, dated January 11, 2008, has been issued by the SCWI Co-Management Team of Directors of Education and College Presidents. SCWI continues to be managed by the Council of Ontario Directors of Education.

We are pleased to provide the following information in support of the SCWI RFP to assist you in planning your applications.

Funding support for secondary teacher instructional costs for all approved 2008-09 dual credit program approaches will be provided through the Grants for Student Needs (GSN). All dual credit courses will count toward pupil full-time equivalency (FTE) through the GSN in 2008-09.

Approved dual credit programs involve six delivery approaches (see SCWI RFP Application Form 3). This memorandum provides clarification for GSN funding specifically with respect to college-delivered college courses (approach 5) and college-delivered level 1 apprenticeship programs (approach 6).

I. Pupil Full-Time Equivalency (FTE) and College-Delivered Courses and Level 1 Apprenticeship Programs

- As with all secondary school credit courses taken by full-time secondary school students, college-delivered college courses and college-delivered level 1 apprenticeship programs will count toward pupil full-time equivalency (FTE) through the GSN in 2008-09.
- Where dual credits are based on a college course delivered by a college professor/instructor (Approach 5), the pupil full-time equivalency (FTE) for GSN purposes for these courses will be equated to the number of secondary school credits the pupil has the potential to earn through the college-delivered course in which the student is enrolled on the enrolment count dates (October 31st and March 31st). Courses with a Ministry approved credit value of 1, 2, 3 or more credits will count for 0.25, 0.5 or 1.0 respectively, for purposes of pupil FTE.
- Similarly, for a level 1 apprenticeship program delivered by a college professor/instructor at a college through a seat purchase agreement (Approach 6), multi-credit programs with a value of two secondary school credits equal 0.50 FTE and those with a value of three or more secondary school credits equal 1.00 FTE.

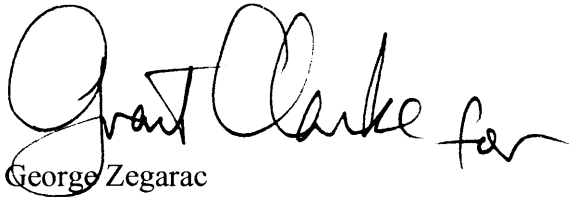
Since 2008-09 funding support for secondary school teachers in a dedicated role in college-delivered courses and level 1 apprenticeship programs will be part of the funding provided through the GSN, these instructional costs do not qualify for SCWI approved dual credit program funding.

II. Timetabling and Course Codes


- Placeholder codes have been developed to facilitate building of master and student timetables:
 - YYY4X will be used for college-delivered college courses.
 - OOO4X will be used for college-delivered Level 1 apprenticeship programs.
- Prior to OnSIS data submission deadlines, these placeholder codes in students' timetables must be replaced with the appropriate ministry course code once they are known and/or available.
- Markers have been developed by OnSIS to identify the six delivery approaches for dual credit programs. To ensure that the appropriate approach can be captured, it is necessary that schools/boards indicate the "course delivery type code" for each dual credit course. The SMS software systems have been modified to reflect this requirement.

It is anticipated that the early release of the 2008-09 SCWI RFP, combined with the direction provided above, will allow boards to better integrate dual credit staffing plans into their regular staffing cycle.

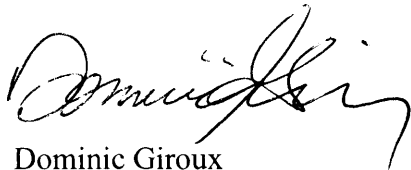
Thank you for your ongoing support and the priority given to reaching the goals of expanding student learning opportunities under the Ministry's Student Success / Learning to 18 Strategy.



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